

Application for Replacement Certificate



If you need a copy of your academic transcript, please email:

transcripts@whitireia.ac.nz

transcripts@weltec.ac.nz

Use this form to apply for a replacement certificate. Please return to:

transcripts@whitireia.ac.nz

transcripts@weltec.ac.nz

1 PERSONAL DETAILS

Please give the name you enrolled with at Whitireia Community Polytechnic Ltd Wellington Institute of Technology Ltd

Title Mr Mrs Miss Ms Other:

First or Given Name(s)

Surname or Family Name

What programme have you applied for?

Date of Birth

Email

Telephone

2 REQUEST DETAILS

Qualification(s)	Date Studied	Graduation Date
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Please indicate how you are paying the \$50 fee which includes postage (not courier):

<input type="checkbox"/> At any BNZ branch or through internet banking	Whitireia: ASB 12 3244 0004001 00 WelTec: BNZ bank account 02 0544 0013731 000 Include 'Credit Recognition' for Particulars, 'your name' for Code and 'Student ID' or 'NSN' for Reference.
<input type="checkbox"/> EFTPOS or Credit Card	EFTPOS and Credit Card payments are accepted at Wellington City, Porirua, Petone and Auckland Campuses. Credit Card payments can also be made by calling Whitireia on 0800 944 847 or WelTec on 0800 935 832, or you can enter your details below: Cardholder's Name <input type="text"/> Cardholder's Signature <input type="text"/> Credit Card Number <input type="text"/> Expiry Date <input type="text"/>
<input type="checkbox"/> Cheque	Mail your cheque with name and Student ID on the back. Cheques are accepted at all WelTec Campuses.

Method of Delivery

By Post or Collection Porirua Petone Cuba Street Te Auaha Auckland

Home Address

Postcode

3 DECLARATION

I confirm that the original certificate/s issued to me are lost or destroyed and are no longer in my possession

My original certificate/s that are damaged and need replacement are included in this application

Student's Signature (Type name if completing digitally)

Date