

Main changes between the 6th and 7th edition of the APA Referencing Guide January 2020.

Reference: American Psychological Association. (2020). *Publication manual of the American Psychological Association* (7th ed.).

In terms of **academic style** the **recommended fonts** are: Sans serif fonts eg Calibri 11-point, Arial 11-point. Serif font eg Times New Roman 12-point. This is to improve accessibility and readability for the audience and the fonts are widely available. Text should be left aligned, not justified.

Only one space is used after a full stop throughout the text. The 7th edition recommends **gender neutral language** within text, use “he or she” or “she or he” sparingly. “Themselves” or “themselves” can be used to refer to a singular individual, eg “A child should learn to play by themselves [or herself] as well as with friends.” (APA, 2020, p.121)

Only the authors’ works that have been incorporated into the text should be cited in the assignment. Citations and Reference List entries recognise the people who have influenced the background information and thinking of the writer. Writers must give credit to the ideas and creative activities (eg images, photos, dances) of others. The term **author** refers to the person/people responsible for the work, so it includes editor(s) of a book or report, a director of a film, or the host of a talk or lecture.

Numbers: numerals are used for numbers 10 and above. Use words for numbers zero to nine and when the number begins a sentence (advise student to reword to avoid this happening in text). The percent (%) symbol is used when it is accompanied by a numeral eg 17%. Units of measurement are kg, mm (no plurals).

The **Reference List** begins on a new page after the text. **Double space** the entire reference list and apply a **hanging indent** to each reference list entry. **Hyperlinks** for URL addresses (removed in the 6th edition) are **retained** in the current edition.

Plagiarism is the term used when students unintentionally use language that is too similar to the authors when interpreting their thoughts.

Paraphrasing, where a student rewrites their own understanding of the authors’ ideas, shows the tutor that the student has read the information and applied it correctly to the writing task.

	6 th edition		7 th edition	
In text				
	Rule	Example in text	Rule	Example in text
3-5 authors	List all of them the first time, thereafter, list the first author followed by et al.	(Marsh, Iosua, McGee, & White, 2017) or Marsh, Iosua, McGee and White (2017) found that...	Three or more authors – list the first author followed by et al.	Marsh et al., 2017) or Marsh et al. (2017) found that...
	Rule	Example in text	Rule	Example in text
Secondary citations (only use these when the original source is unavailable)	The date of the original work is omitted	(Schilling, as cited in Roller & Lavrakas, 2015)	Include the date of the original work if known	(Schilling, 2006, as cited in Roller & Lavrakas, 2015)
			Include the (secondary) source that you read only	Example in Reference List Roller, M. R., & Lavrakas, P. J. (2015). <i>Applied qualitative research design: A total framework approach</i> . The Guildford Press.
	Rule		Rule	Example in text
Multiple authors			Use alphabetical order by the surnames of the first author	(Hughes, 2018; Richardson & Carryer, 2005; Roberts, 2019/20)
Date of books			Use the copyright date as the publication date	

Reference List				
2-7 authors	List them all, use ampersand (&) before the last name	Online journal entry Marsh, L., Iosua, E., McGee, R., & White, J. (2017). New Zealand adolescents' discouragement of smoking among their peers. <i>Australian and New Zealand Journal of Public Health</i> 41(5), 497-501. https://doi.org/10.1111/1753-6405.12698	Include surnames and initials for all authors up to and including 20. DOI or URL address only for online articles. (Retrieved from is no longer used) DOI must include the https://doi.org/ part and must be hyperlinked	Online journal entry Marsh, L., Iosua, E., McGee, R., & White, J. (2017). New Zealand adolescents' discouragement of smoking among their peers. <i>Australian and New Zealand Journal of Public Health</i> 41(5), 497-501. https://doi.org/10.1111/1753-6405.12698
8 or more authors	List first six authors, then insert three dots ... followed by the last author	Print journal entry Felice, F., Coughlin, R. F., Burns, K., Chmura, C., Bogucki, S., Cone, D. C., ... Ulrich, A. (2019) Effects of real-time EMS direction on optimizing EMS turnaround and load-balancing between neighbouring hospital campuses. <i>Prehospital Emergency Care</i> , 23(6), 788-794	Include surnames and initials for all authors up to and including 20 . Use & before last author's name and initial	Print journal entry example: Felice, F., Coughlin, R. F., Burns, K., Chmura, C., Bogucki, S., Cone, D. C., Joseph, D., Parwani, V., Li, F., Saxa, T., & Ulrich, A. (2019). Effects of real-time EMS direction on optimizing EMS turnaround and load-balancing between neighbouring hospital campuses. <i>Prehospital Emergency Care</i> , 23(6), 788-794.
8 or more authors			21 or more authors – list the first 19 add ... then add the last author	

Books				
	Rule	Example in Reference List	Rule	Example in Reference List
Chapter in edited ebook from database			The source shows the publisher and URL	Blosser, C.G., O'Keefe, C., & Sanderson, S. K. (2017). Infectious diseases in immunizations. In C. E. Burns, A. M. Dunn, M. A. Brady, N. B. Starr, C. G. Blosser, & D. L. Garzon (Eds.), <i>Pediatric primary care</i> (6 th ed., pp.474-548). Elsevier. https://www-clinicalkey-com-au.whitireia.idm.oclc.org/nursing/#!/content/book/3-s2.0-B9780323243384000249?scrollTo=%23top
E book from database with doi			The source shows the publisher and the doi	Orange, C. (2013). <i>The Treaty of Waitangi</i> . Bridget Williams Books. http://doi.org.whitireia.idm.oclc.org/7gx
When organisation as author is also publisher	If the author is also the publisher – list the publisher as Author	Ministry of Health. (2015) <i>Tatau kahukura: Maori health chart book 2015</i> (3 rd ed.). Wellington, New Zealand: Author	Organisation as author & publisher – no longer need place of publication and publisher	Ministry of Health. (2015) <i>Tatau kahukura: Maori health chart book 2015</i> (3 rd ed.).
Place of publication	Include the city and country of publication	Ministry of Health. (2015) <i>Tatau kahukura: Maori health chart book 2015</i> (3 rd ed.). Wellington, New Zealand: Author	See above - do not include where the item was published	Ministry of Health. (2015) <i>Tatau kahukura: Maori health chart book 2015</i> (3 rd ed.).
Two publishers			Include both publishers	

Journals				
			Rule	Reference list
Issue number			Include the issue number for all journals that have one	Llewellyn, R., Berger, S., Carty, S., Randall, P., Jahnke, K., & Thompson, L. (2017). Breastfeeding friendly pharmacies: A setting with potential. <i>Australian and New Zealand Journal of Public Health, 41</i> (3), 322-323. https://search-proquest-com.whitireia.idm.oclc.org/docview/2290562012?accountid=180369
Doi's	Differing formats acceptable	Ball, J., Sim, D., & Edwards, R. (2018). Why has adolescent smoking declined dramatically? Trend analysis using repeat cross-sectional data from New Zealand 2002–2015. <i>BMJ Open, 8</i> (10) doi: http://dx.doi.org.whitireia.idm.oclc.org/10.1136/bmjopen-2017-020320	Include when used - http://doi.org format only. Hyperlink retained	Ball, J., Sim, D., & Edwards, R. (2018). Why has adolescent smoking declined dramatically? Trend analysis using repeat cross-sectional data from New Zealand 2002–2015. <i>BMJ Open, 8</i> (10), 1-8. http://doi.org.whitireia.idm.oclc.org/10.1136/bmjopen-2017-020320
			Rule	
Journal with an e-locator (new to 7 th ed.)			Capitalise the word Article before the e-number	Blakely, T., Cobiac, L. J., Cleghorn, C. L., Pearson, A. L., Deen, S. v., Kvizhinadze, G., Ngheim, N., McLeod, M., & Wilson, N. (2015). Health, health inequality, and cost impacts of annual increases in tobacco tax: Multistate life table modeling in New Zealand: <i>PLoS Medicine, 12</i> (7), Article e1001856. http://doi.org.whitireia.idm.oclc.org/10.1371/journal.pmed.1001856

Online dictionary/encyclopaedia/Wikipaedia entry				
			Rule – no change	
Encyclopaedia from library databases			Where there is a copyright date, include it	<p>MacConaill, M. A. (2020). Joint. In <i>Britannica Academic</i>. https://academic.eb.com/levels/collegiate/search/articles?query=synovial+joint</p> <p><i>Synovial</i>. (2020). In Oxford Dictionary. https://premium.oxforddictionaries.com/definition/english/synovial</p>
Entry in online encyclopaedia			Where these are continuously updated – use n.d. and include retrieval date	<p>Binney, J. (2011). Māori prophetic movements – ngā poropiti. In <i>Te Ara – the encyclopaedia of New Zealand</i>. Retrieved January 30, 2020, from https://teara.govt.nz/en/maori-prophetic-movements-nga-poropiti</p>
	Rule	Reference List	Rule	Reference List
Entry in online encyclopaedia		<p>Culvert, L. L. (2019). Iodine. In D. S. Hiam (Ed.), <i>The Gale encyclopedia of Diets</i> (3rd ed., Vol. 2, pp. 757-761). Farmington Hills, MI: Gale. Retrieved from https://link-gale-com.whitireia.idm.oclc.org/apps/doc/CX2491000190/HWRC?u=whitireia&sid=HWRC&xid=70e1a611</p>	No place of publication needed, nor Retrieved from.	<p>Culvert, L. L. (2019). Iodine. In D. S. Hiam (Ed.), <i>The Gale encyclopedia of Diets</i> (3rd ed., Vol. 2, pp. 757-761). Gale. https://link-gale-com.whitireia.idm.oclc.org/apps/doc/CX2491000190/HWRC?u=whitireia&sid=HWRC&xid=70e1a611</p>

Images				
	Rule		Rule	
	Example in text			Example in text
	Figure number in italics Figure title underneath image No spacing between Figure 1 and title of image		Figure number left aligned in bold italicised above the image Figure 1. (Line space) Title of image/graph Insert figure/graph/table <i>Note:</i> An explanation of the information if needed. Include the permission used to reprint the image.	Figure 1: <i>Waka sternpost close</i> (Figure inserted here) <i>Note:</i> Permission granted by Creative Commons 2.0. As shown in Figure 1, Capper (2005) depicts ...
				Reference List Capper, P. (2005, June 24). <i>Waka sternpost close</i> [Photograph]. https://commons.wikimedia.org/wiki/File:Waka_sternpost_close.jpg

Reference List

CSUDH Library. (2019, October 29). Introduction to citation styles: APA 7th ed [Video]. Youtube. https://www.youtube.com/watch?v=_fVv2Jt0o18

Nohara-LeClair, M. (2019, November 3). *APA Style - 7th Edition: Highlights on formatting for student papers* [Video]. Youtube.

<https://www.youtube.com/watch?v=isiyIHjbSN8>