

PURPOSE

To mark the centennial of the foundation of the Lower Hutt Borough the City Council established annual scholarship for students who have enrolled to study at WelTec.

Scholarship funding will be applied solely against course related costs in the year for which it is awarded.

VALUE

Hutt City Council will be awarding Scholarships from \$500.00.

ELIGIBILITY

Applicants must:

- Be over 16 years of age
- Be a resident of Lower Hutt
- Be a New Zealand citizen or permanent resident
- Are a 2020 School Leaver who attended a Lower Hutt Secondary School
- Meet the entry requirements and be accepted into one of the eligible Wellington Institute of Technology (WelTec) Limited programmes
- Intend to start full-time study in the year the Scholarship is awarded for either a six month or full year programme of study, starting in Trimester 1.

SELECTION CRITERIA

The criteria of selection will be based on:

- Desire to succeed in their chosen field of study and aspirations.
- Strength of character.
- School Academic record.
- Financial circumstances.

CONDITIONS

The following conditions apply:

- Complete the application form in full and submit it and any supporting documents before the closing date.
- If short-listed, attend an interview.
- If required, attend a scholarship ceremony.
- The scholarship will be used for course related costs (e.g. tools, books, travel to course, BYOD*) in which it is awarded.
- Successful candidates may be required to participate in promotional activities or publicity.
- Applicants must be willing to have their progress monitored.

HOW TO APPLY

Complete the Hutt City Council Centennial Scholarship Application Form in full.

The application must be received by the closing date of **28 February 2021** and sent to:

WelTec Scholarships Administrator
C/- Wellington Institute of Technology Limited
Private Bag 39803, Wellington Mail Centre
Lower Hutt 5045

email: scholarships@weltec.ac.nz

****expenses to the value of \$500 only***

2021 APPLICATION FORM

(Complete all questions)

PERSONAL INFORMATION

Surname or Family Name(s)

Given Name(s)

Postal Address

Postcode

Phone Number (daytime)

Phone Number (Mobile)

Email:

Date of Birth

Day

Month

Year

Ethnicity

What ethnic group(s) do you belong to? (Please tick appropriate box(es))

- | | |
|--|--|
| <input type="checkbox"/> European/Pakeha or New Zealand European | <input type="checkbox"/> New Zealand Maori |
| <input type="checkbox"/> Samoan | <input type="checkbox"/> Cook Island Maori |
| <input type="checkbox"/> Tongan | <input type="checkbox"/> Niuean |
| <input type="checkbox"/> Tokelauan | <input type="checkbox"/> Fijian |
| <input type="checkbox"/> Chinese | <input type="checkbox"/> Indian |
| <input type="checkbox"/> Other (please specify) | |

SECONDARY EDUCATION

What is the name of the last secondary school that you attended in 2020?

National Student Number (NSN)

PROPOSED STUDY

Which programmes are you working towards enrolling into at WelTec Limited in 2021?

How do you intend to pay for your course fees and any costs associated with your course?

Do you qualify for free fees and have you applied?

Are you eligible for a student loan and allowances?

Do you live at home?

Do you know how much your course fees and associated costs are (travel to course, books, course related expenses)

CAREER ASPIRATIONS

Why are you interested in this line of study?

Tell us about your goals for the future, e.g. how this scholarship will assist you in furthering your career.
(attach a separate sheet if required)

FINANCIAL CIRCUMSTANCES

Please outline your financial circumstances and what you would like us to know in relation to you applying for this scholarship. (Please note the scholarship is applied directly to course related costs).

ACHIEVEMENTS AND COMMUNITY INVOLVEMENT

Tell us about any other achievements, other than your school academic record, you consider would help your application succeed (e.g., personal, community activities, cultural, voluntary work, sporting etc). Include any awards, achievements or special positions you may have held at school or in the community.

FURTHER INFORMATION

Is there any further information you wish the selection panel to consider?

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REFEREES

Please supply the names of two referees who may be contacted to support your application. Could they also provide a written character references about you as well.

| | | | |
|-------------------------|----------------------|-------------------------|----------------------|
| Name | <input type="text"/> | Name | <input type="text"/> |
| Address | <input type="text"/> | Address | <input type="text"/> |
| <input type="text"/> | | <input type="text"/> | |
| <input type="text"/> | | <input type="text"/> | |
| Telephone (day/work) | <input type="text"/> | Telephone (day/work) | <input type="text"/> |
| (evening/home) | <input type="text"/> | (evening/home) | <input type="text"/> |
| Email | <input type="text"/> | Email | <input type="text"/> |
| Relationship to referee | <input type="text"/> | Relationship to referee | <input type="text"/> |

DECLARATION BY APPLICANT

I declare, that to the best of my knowledge, the information provided by me is true and correct.

Signature of Applicant Date

CONDITIONS

The scholarships will be awarded on the basis that:

1. The information supplied is true and correct. The Wellington Institute of Technology (WelTec) Limited reserves the right to withdraw the scholarship if the information is found to be inaccurate.
2. The Scholarship must be accepted by the date indicated in the letter of offer. If any candidate declines a Scholarship or does not accept the Scholarship by the required date, the Selection Panel may offer the Scholarship to another person.
3. A Scholarship must be taken up in the year for which it is offered.
4. Payment will be paid directly to WelTec Limited to cover the course related costs of the successful applicants.
5. Scholarship recipients may be required to repay part or all of the scholarship funds if they withdraw from the programme.
6. The decision of the Selection Panel will be final, and no correspondence will be entered into.
7. Successful candidates must be willing to feature in Hutt City Council and/or WelTec Limited promotional material/publications.
8. Hutt City Council must be able to inquire about my course progress with the relevant provider at any time.
9. Closing date is **28 February 2021**.

PRIVACY STATEMENT

I acknowledge that:

- The personal information provided in this application is collected by and will be held by Wellington Institute of Technology Limited whose address is Private Bag 39803, Lower Hutt 5045.
- The information provided here will be used for the purpose of administering and assessing the application. People having direct access to the information are, members of the Selection Panel considering the application, my school Principal and/or Guidance Counsellor, and Wellington Institute of Technology Limited staff assisting the Selection Panel.
- I consent to my School Principal or nominated School representative, if relevant, being contacted for information relating to my school achievements.
- Failure to provide all the information requested may mean the Selection Panel is unable to fully consider my application.
- My name may appear in Wellington Institute of Technology Limited and Hutt City Council reports and publicity material if I am successful in receiving a scholarship.
- I have a right under the Privacy Act 1993 to obtain access to and request correction of any personal information held by Wellington Institute of Technology Limited concerning me.
- I understand my information will be held securely and will not be distributed to third parties unless allowed by the Privacy Act 1993.
- I understand that when this information is no longer required, procedures will be followed to dispose of my data.
- I authorise WelTec Limited to release information concerning my course progress to Hutt City Council at any time.

APPLICANT CHECKLIST

Please ensure you have included the following so that your application can be processed:

- Answered all questions on the application form
- Relevant testimonials and references attached
- Copy of your Curriculum Vitae (CV)
- Support documents (if applicable)
- Copies of academic records such as school reports
- Financial details (if applicable)
- Evidence of your residential address (letter of offer from WelTec)

This application, together with the supporting material, must reach:

WelTec Scholarships Administrator C/-
Wellington Institute of Technology Limited
Private Bag 39803
Wellington Mail Centre
Lower Hutt 5045

email: scholarships@weltec.ac.nz

by 5.00 pm 28 February 2021